

Business Unit & Req. # _____ **Total Amount:** _____

Note: This Sole Source Certification will become a public document, open to public inspection; therefore, you should be certain all material facts are true, relevant and clearly understandable.

SOLE SOURCE CERTIFICATION

Under the requirement of University of Florida Rule No. 6C1-3.020(5)(f)(2), the following is submitted in support of this request for authority to purchase, without bidding, the items available from only one source.

Note: Sole Source means that the item/service is unique and that the vendor is the only one from whom the item/service can be provided. Best Price alone cannot be used for sole source. If the item/service is available from more than one source of supply, best price must be determined through the competitive bid process.

- A. Sole Source Vendor Company Name, Contact Person, Address, Telephone, Fax Number and Email.

- B. Describe in lay language, what the item/service is and how it is to be used in your area of research.

- C. What feature or special condition of this commodity/service is unique and cannot be obtained from any other source?

- D. Is this product being purchased directly from the manufacturer? Yes__ No__. If No, is it available from more than one dealer? Yes__ No__ . If available from more than one dealer, why can this item not be bid?

- E. Prior to submitting this requisition, did you investigate other possible sources? Yes__ No__ .
 If Yes: 1) Did you obtain quotes from the other sources? Yes__ No__ If yes, please attach copies.
 2) Is this Vendor's price lower than the other sources? Yes__ No__ . If No, please justify the additional cost.

- F. Other Sole Source comments or explanations.

I / We, the undersigned, certify the above to be true and correct to the best of my / our knowledge and belief and the user and / or undersigned does not have a financial interest in the above named vendor.

PURCHASING APPROVAL	DEPARTMENT APPROVAL
This acquisition is approved as a non-competitive purchase. <hr style="border: 0.5px solid black;"/> <p style="text-align: center;">Purchasing Coordinator Signature/Date</p>	<i>I hereby certify the validity of the information and feel confident the Sole Source Certification will meet University criteria and would withstand any audit or vendor protest.</i> <hr style="border: 0.5px solid black;"/> <p style="text-align: center;">Principal Investigator's Signature/Date</p>
<hr style="border: 0.5px solid black;"/> <p style="text-align: center;">Purchasing Authorized Signature/Date</p>	<small>FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECT. 120.53(5), F.S., SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, F.S.</small>